



## **Collie Mackenzie Sculpture Group**

### **Project Worker**

A community group from Sconser on Skye have been developing a project to celebrate the achievements of two pioneering climbers who climbed extensively in the Cuillin.

The Group have secured funding through Highland LEADER and the Highland Council to engage a consultant to assist in developing the project in the following key areas:

- To produce a Development Plan including a realistic and appropriate project funding strategy for phase 2 and phase 3
- To engage with stakeholders including potential funders
- To gather and collate all the relevant background supporting information required for the project development and funding submissions
- To draft funding submissions to meet the requirements of the relevant funders
- To be available to respond to queries following submission of applications

#### **TENDERS SHOULD INCLUDE**

- Proposed methodology and timescale for the work.
- A firm price for project completion, including VAT where applicable and any other costs.

NOTE: The consultant will be engaged on a self employed basis. The tender should not exceed £2,000 inclusive of VAT and expenses. However the appointment will be made on the basis of the quality of the submission and best value. The Group is not obliged to accept the lowest or any tender for the work.

#### **CONTRACT DELIVERY/MANAGEMENT**

The work will be managed by The Group with a designated contact person for ongoing help and support throughout the contract period.

The contracting organisation as a group, will expect to meet with the consultant at least three times in the contract period

The person selected to deliver this contract will need to demonstrate:

- A community/project development approach
- Good written and verbal communication skills
- Self motivation and the ability to work on own initiative
- Gaelic Awareness
- Good knowledge and understanding of the range of funders
- A successful track record in securing funding

#### APPLICATION PROCESS AND ASSOCIATED DEADLINE FOR APPLICATIONS

- 3rd June 2010 – opportunity advertised
- 18th June - deadline for submission
- 24th June – preferred submission selected
- 25th June – contract awarded for a July start date (This might be negotiable within agreed limits).

#### TIMESCALE

- The start date for the work will be the beginning of July,
- The completion date for the work will be September 2010 with a mid term report in August

The project brief is available by contacting:

Donald Kennedy, Secretary, Tel. 01471 820528 email [Donald.Kennedy@highland.gov.uk](mailto:Donald.Kennedy@highland.gov.uk)

Deadline for submissions is 18th June 2010

